



CITY COUNCIL REGULAR MEETING AGENDA

Mayor Brianne Zorn
Vice Mayor Jay Howard
Councilmember Greg Young
Councilmember Satinder S. Malhi
Councilmember Debbie McKillop

DATE: Wednesday, November 19, 2025
TIME: 7:00 PM
PLACE: Council Chamber, 525 Henrietta Street, Martinez, CA 94553

INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

REMOTE PARTICIPATION

This meeting will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. To attend the meeting via Zoom, you must be logged into a registered Zoom account. Click "Join Meeting" and enter the following details:

1. [Zoom Webinar Link](#)
2. **Webinar ID:** 961 7619 0224
3. **Passcode:** 764228

PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12PM the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

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CLOSED SESSION

CALL TO ORDER - Pledge of Allegiance

ROLL CALL - Mayor Brianna Zorn, Vice Mayor Jay Howard, Councilmembers Greg Young, Satinder S. Malhi and Debbie McKillop

CIVILITY STATEMENT - As your elected Governing Board, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made tonight will be for the benefit of the Martinez community and not for personal gain.

PRESENTATIONS

1. Proclamation – Sikh Awareness & Appreciation Month
[Proclamation - Sikh Awareness and Appreciation Month](#)
2. Martinez Police Promotions and Ceremonial Swearing In
3. Chamber of Commerce November Business of the Month - California Magic Club
4. Presentation - Throne Labs Update
[Presentation - Throne Labs Update](#)

PUBLIC COMMENT - Presentations and Non-Agendized Items Only. Non-agenda public comment is (1) limited to matters which are not action items listed elsewhere on the agenda, and (2) are within the subject matter jurisdiction of the City Council. Public comments are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments related to items appearing in the following sections of the Agenda will be heard prior to the City Council taking action on each item: **Consent Calendar, General Business, Public Hearing, and Appointments to Commissions and/or Agencies.**

CONSENT CALENDAR

5. Motion waiving reading text of all Resolutions and Ordinances.
6. Motion to approve City Council Action Minutes for November 5, 2025.
[Action Minutes 11-5-25](#)
7. Motion approving Check Reconciliation Register dated September 30th, 2025.
[Check Reconciliation Register 09-30-2025](#)
8. Motion approving Check Reconciliation Registers dated October 2nd, 7th, 9th, 10th, 13th, 15th, 16th, 17th, 20th, 21st, 23rd, and 30th.
[Check Reconciliation Register 10-02-2025](#)
[Check Reconciliation Register 10-07-2025](#)
[Check Reconciliation Register 10-09-2025](#)
[Check Reconciliation Register 10-10-2025](#)
[Check Reconciliation Register 10-13-2025](#)
[Check Reconciliation Register 10-15-2025](#)

[Check Reconciliation Register 10-16-2025](#)
[Check Reconciliation Register 10-17-2025](#)
[Check Reconciliation Register 10-20-2025](#)
[Check Reconciliation Register 10-21-2025 \(1 of 2\)](#)
[Check Reconciliation Register 10-21-2025 \(2 of 2\)](#)
[Check Reconciliation Register 10-23-2025](#)
[Check Reconciliation Register 10-30-2025](#)

9. Motion approving the rejection of the following claims made against the City:

- [Roselle Oca \(GL-21803-MZ\)](#)
 - [Carl Tilchen \(GL-21787-MZ\)](#)
 - [Daniel Sheridan \(GL-21707-MZ\)](#)
- [Claim - Roselle Oca \(GL-21803-MZ\)](#)
[Claim - Carl Tilchen \(GL-21787-MZ\)](#)
[Daniel Sheridan \(GL-21707-MZ\)](#)

10. Waive the reading and adopt Ordinance No. 1477 approving amendments to Section 3.40.040 (Claim Prerequisite to Suit) of Chapter 3.4 (Claims Against the City of Martinez) of the Martinez Municipal Code.

[Staff Report - Ordinance Amending Section 3.40.040 Claim Prerequisite to Suit](#)
[Ordinance No. 1477 Amending Section 3.40.040 Claim Prerequisite to Suit](#)

11. By motion, waive parking meter fees in the Downtown, as depicted on the map attached to the staff report, during the upcoming holiday beginning at 12:01 a.m. on November 27, 2025, and ending 12:01 a.m. on January 5, 2026.

[Staff Report - Free Holiday Downtown Parking](#)
[Attachment A - Parking Area](#)

12. Adopt a resolution authorizing the City Manager to execute a Professional Services Agreement with Maze & Associates to provide independent audit services for the fiscal years ending June 30, 2026 (FY 2025-26) and June 30, 2027 (FY 2026-27) for a total not-to-exceed amount of \$257,600.

[Staff Report - Maze & Associates Contract](#)
[Attachment A - Draft Professional Services Agreement](#)
[Resolution - Maze & Associates Contract](#)
[Exhibit A - Proposal Letter \(FY 2026 and FY 2027 Fee Schedule, dated October 6, 2025\)](#)

13. Adopt a resolution approving the public art application for a proposed mural to be installed on the northern wall of the Boys and Girls Clubs of Contra Costa, located at 1301 Alhambra Avenue, and authorizing the City Manager to execute an agreement with the Applicant (MCE) and Artist (Timothy Hon), in a form approved by the City Attorney.

[Staff Report - Public Art Mural Proposal at 1301 Alhambra Avenue](#)
[Resolution - Approving the Public Art Application for a Mural Proposed at 1301 Alhambra Avenue](#)
[Attachment A - Public Art Policy](#)
[Attachment B - Public Art Application Redacted](#)
[Attachment C - Proposed Mural Design \(Current and Previous Proposals\)](#)

14. Conduct a public hearing, waive the reading, and introduce an Ordinance to repeal the 2022 California Building Standards Code and adopt by reference the 2025 California Building Standards Code, Title 24 California Code of Regulations to include the following parts: 2025 California Building Code, Title 24 Part 2; 2025 California Residential Code, Title 24 Part 2.5; 2025 California Electrical Code, Title 24 Part 3; 2025 California Mechanical Code, Title 24 Part 4; 2025 California Plumbing Code, Title 24 Part 5; 2025 California Energy Code, Title 24 Part 6; 2025 California Wildland-Urban Interface Code, Title 24 Part 7; 2025 California Fire Code, Title 24 Part 9; 2025 California Existing Building Code, Title 24 Part 10, including Parts 8 and 12; 2025 California Green Building Standards Code (CalGreen), Title 24 Part 11, and determine the project is exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Section 15061(B)(3).

[Staff Report - 2025 California Building Standards Code \(2nd reading\)](#)
[Ordinance No. 1479 California Building Standards Code](#)

15. Adopt resolutions authorizing the City Manager to execute agreements for a contract period of three years and delegating to the City Manager approval authority for all work authorizations/task orders issued pursuant to the agreements for consultant services with:
1. Advanced Mobility Group (AMG) for traffic and transportation engineering services in an amount not to exceed \$100,000 annually.
 2. BSK Associates (BSK) for geotechnical engineering services in an amount not to exceed \$100,000 annually.
 3. Pavement Engineering Inc (PEI) for technical and design support for the pavement management program in an amount not to exceed \$100,000 annually.
 4. SCI Consulting Group (SCI) for technical assistance related to assessment, special and community facility districts proceedings in an amount not to exceed \$75,000 annually.

[Staff Report On-Call Consultants Award](#)

[Resolution - Award On-call Agreement AMG](#)

[Resolution - Award On-call Agreement BSK](#)

[Resolution - Award On-call Agreement PEI](#)

[Resolution - Award On-call Agreement SCI](#)

[Attachment A - 2025 RFQ On-Call Consultants](#)

[Attachment B - SOQ for On-Call Consulting Services AMG](#)

[Attachment C - SOQ for On-Call Consulting Services BSK](#)

[Attachment D - SOQ for On-Call Consulting Services PEI](#)

[Attachment E - SOQ for On-Call Consulting Services SCI](#)

16. Adopt a resolution accepting the bid of All About Building, Inc. as the lowest responsive and responsible bidder and authorizing the City Manager to execute a contract and any change orders until completion of the Old Train Depot Remediation Project No. C4007 in accordance with the approved plans and specifications, in an amount not to exceed \$133,980, which includes a 20% contingency of \$22,330.

[Staff Report - Award Old Train Depot Project No. C4007](#)

[Attachment A - Bid Summary Sheet C4007](#)

[Resolution - Award Old Train Depot Project No. C4007](#)

GENERAL BUSINESS ITEMS

17. Receive an update, hold discussion, and provide input to staff on the Fiscal Year 2025–26 General Fund budget and current Capital Improvement Program (CIP) projects recently completed or underway.

[Staff Report - Budget and CIP Update](#)

[Attachment A - General Fund Update](#)

[Attachment B - Capital Improvement Program Update](#)

PUBLIC HEARING ITEMS

18. Conduct a public hearing and adopt a resolution amending the Marina Fee Schedule related to mooring, utility and liveaboard fees.

[Staff Report - Amendments to Marina Fee Schedule](#)

[Attachment A - Marina Market Analysis Comparison](#)

[Resolution - Marina Fee Schedule Amendments](#)

[Exhibit A - Marina Fee Schedule](#)

19. Conduct a public hearing, waive the reading, and introduce an Ordinance approving Zoning Text Amendments to the Martinez Municipal Code by: 1) adding Chapter 22.82 (Inclusionary Housing); 2) amending Chapters 22.04 (Definitions) and Chapters 22.12 (Residential Districts) to reference new Chapter 22.82; 3) amending Chapter 22.34 (General Requirements and Exceptions) to add regulations related to ground-mounted mechanical equipment; 4) amending Chapter 22.36 (Off-Street Parking and Loading Facilities) to update automobile and bicycle parking ratios for residential, commercial, and office projects and permit unbundled parking pursuant to the Housing Element and Metropolitan Transportation Commission's Transit-Oriented Communities Policy; 4) amending Chapter 22.43 (Accessory Dwelling Units and Junior Accessory Dwelling Units) to clarify privacy standards for two-story and second-story detached Accessory Dwelling Units with additional amendments to clarify carveouts for State Exemption ADUs throughout the Chapter; and 5) other minor amendments.

[Staff Report - Inclusionary Housing Requirements for Residential Projects, Automobile and Bicycle Standards, Unbundled Parking, Ground-Mounted Mechanical Equipment, and Accessory Dwelling Unit Privacy Standards](#)

[Ordinance - Inclusionary Housing Requirements for Residential Projects, Automobile and Bicycle Standards, Unbundled Parking, Ground-Mounted Mechanical Equipment, and Accessory Dwelling Unit Privacy Standards](#)

[Attachment A - Proposed Code Amendments \(Tracked Changes\)](#)

[Attachment B - Public Comment](#)

CHIEF OF POLICE

20. Comments/Updates

CITY MANAGER

21. Comments/Updates

- 2025 Holiday Update on Community Events and Programs

APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES

SUBCOMMITTEE REPORTS

22. Subcommittee Report Out(s):

- Economic Development Subcommittee (November 10, 2025)
- Budget and Finance Subcommittee (November 17, 2025)

23. Outside Agency Report Out(s)

CITY COUNCIL

24. Comments/Updates

ADJOURNMENT - *Adjourn to an Adjourned Regular City Council meeting on December 10, 2025 at 7 PM.*

On November 14, 2025, a true and correct copy of this agenda was posted on the City Hall Kiosk, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at www.cityofmartinez.org.

/s/ Kat Galileo, City Clerk